

**2017 Stewart Father's Day Powwow**  
**June 16-18, 2017 – Stewart Facility, Carson City, NV**  
**VENDOR APPLICATION**

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Please describe your item(s) in detail and submit photos (up to 3 required) of your booth and merchandise.** If you sell more than one item, please list in order of preference (attach additional pages if necessary):

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**Terms of Application**

(Applicants must agree to all conditions outlined in this application)

- Vendors will receive confirmation along with a map designating location of booth space if their application has been accepted. All vendor booth spaces will be assigned by the Stewart Father's Day Powwow Committee.
- There will be absolutely no carrying in of vendor fees to the event. **This form must be received via U.S. Postal Service or hand delivered by 5:00pm PST Friday, June 9, 2017.** Full payment is due with return of this form. No exceptions. There are no refunds after June 9, 2017. Only those vendors who have paid their vendor fees in full by the deadline will be allowed to participate.
- Set-up and take down is the sole responsibility of the vendor. All vendors are required to check in with Vendor Coordinators upon arrival and set-up no later than 3:00pm on Friday, June 16, 2017.
- Vendors are not permitted to relocate their booths, sell or display items outside of their assigned area. Subletting is prohibited. There will be no mobile sales (carts, trays, etc.).
- The Stewart Father's Day Powwow will accept original applications from American Indian artists and those who demonstrate a positive image for and about American Indian people. The Stewart Father's Day Powwow Committee prides itself upon attempting to maintain the highest quality vendors and reserves the right to remove all unauthorized merchandise and materials deemed inappropriate.
- Any vendors who park in unauthorized parking areas will be towed.
- No information booths will be accepted.
- Threatening behavior or language will not be tolerated and vendors who exhibit this behavior will be escorted off property and will not be invited back.
- No liquor, beer, or wine sales are permitted.
- This is an outdoor event. Uneven terrain, inclement weather and wind gusts will occur. Prepare your booth accordingly.
- The Stewart Father's Day Powwow Committee is not liable for loss or damage to the property of exhibitors. Valuables should be put away for safe keeping each night.
- Reporting Nevada sales tax is the sole responsibility of the vendor. **(Second Page on Other Side)**

- Assigned booth space and surrounding area must be left clean; don't leave anything behind. All food vendors must dispose of cooking oil in a closed container. Vendors who do not comply will not be invited back.
- Indian Taco Vendors are limited to Six (6). The Committee will accept the first 6 completed and paid Indian taco vendors. Those who would like to be a food vendor, selling other than Indian tacos and fry bread, may still apply.
- All food items must be properly prepared or preserved according to Carson City Health Department rules. All food vendors must obtain a Health Permit from the Carson City Health Department at 900 E. Long Street, Carson City, NV (775-887-2190). All food vendors must have a 2A-20BC rated Fire Extinguisher on site. All licenses and permits must be with you at your location during the event.
- All vendors must be completely self-contained. Power, lights, tables, chairs, shade tents, water and garbage services are not included. Only space is provided. Generators are allowable and should be as quiet and contained as possible.
- Only those items stated and approved in this application shall be sold. Prices must be posted in a legible manner.
- All booths must be properly manned at all times.

By submitting this application I agree to abide by all Rules and Policies set forth by the Stewart Father's Day Powwow Committee. I understand that the use of alcohol and or drugs is not allowed and will result in removal from the Powwow with NO REFUND. My signature acknowledges the fact that I have read and understand the Rules, Regulations and Policies of the Stewart Father's Day Powwow Committee and will abide by these and all subsequent requirements. The Stewart Father's Day Powwow Committee reserves the right to instruct the vendor to remove all unauthorized merchandise and materials deemed inappropriate from display and for sale, and to remove vendor from the event if necessary. There will be no exceptions to the stipulations outlined in this application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### **VENDOR FEES (check one)**

\_\_\_\_\_ FOOD VENDOR - 20X10 space \$425.00 Fee + Raffle Prize Donation  
**(No per day fee; all food vendors pay same fee)**

\_\_\_\_\_ ARTS & CRAFTS VENDOR-10X10 space \$190.00 Fee + Raffle Prize Donation  
**(No per day fee; all arts and crafts vendors pay same fee)**

\_\_\_\_\_ ARTS & CRAFTS VENDOR - 20X10 space \$380.00 Fee + Raffle Prize Donation  
**(No per day fee; all arts and crafts vendors pay same fee)**

**MONEY ORDERS ONLY (No credit cards or personal checks will be accepted) payable to:**  
**STEWART FATHER'S DAY POWWOW COMMITTEE**

Mail or hand deliver form and payment to: STEWART FATHER'S DAY POWWOW COMMITTEE  
 C/O State of Nevada Indian Commission  
 5366 Snyder Avenue  
 Carson City, NV 89701

**This form must be received by 5:00pm PST Friday, June 9, 2017.**

For Information Call: Chris Ann Gibbons or Sean McConville, Vendor Coordinators, at (775) 687-8333 or at [cgibbons@nic.nv.gov](mailto:cgibbons@nic.nv.gov) or [seanmconville@nic.nv.gov](mailto:seanmconville@nic.nv.gov)